

Campus Recreation Services
University of Maryland

POSITION ANNOUNCEMENT

TITLE: Assistant Director for Adventure Program (#100522)

POSITION DESCRIPTION: Full-time professional exempt staff position with full benefits. The Assistant Director for Adventure Programs has major responsibility for administering a comprehensive program of outdoor recreation and education activities and overseeing the campus bike shop. Specific responsibilities include: planning and organizing outdoor recreation activities and adventure trips, including international trips; coordinating campus bike shop activities and rental program; managing equipment purchases and inventory; teaching for-credit courses in adventure leadership; hiring and supervising 45 student trip leaders and bike shop mechanics; and supervising one full-time Coordinator. Some evening and weekend work is required.

QUALIFICATIONS: Candidates must have, as a minimum: a Master's degree in Recreation, Outdoor Education, Student Personnel Administration or closely related field, 3 years of experience administering collegiate/community/commercial outdoor recreation programs, current Wilderness First Responder certification, demonstrated ability to lead outdoor adventure trips, experience training adventure trip leaders, experience in a variety of wilderness activities, a working knowledge of safety and risk management standards in outdoor recreation, and some experience supervising others. *Preferred:* Coursework with NOLS, Outward Bound, or Wilderness Education Association, American Red Cross CPR/AED Instructor certification.

START DATE: April 15, 2014, *preferred.*

SALARY: Commensurate with education and experience, the range is \$58,000 - \$65,000.

BENEFITS: 22 days annual leave, 14 paid holidays, 3 days personal leave, 15 days sick leave; University contributions to health insurance and retirement plans; tuition remission.

APPLICATION PROCEDURE: Apply for this position by going to <https://ejobs.umd.edu>, selecting the STAFF position #100522, and completing the online application form. Attach a letter of application, current résumé, and the names and current phone numbers of three professional references (one must be, or have been, an immediate workplace supervisor).

APPLICATION DEADLINE: For best consideration, February 24, 2014. Applications will be accepted until the position is filled.

FOR MORE INFORMATION: Call 301-226-4400 or visit www.crs.umd.edu.

The University of Maryland is an especially diverse community of 45,000. The Campus Recreation Services Department shares a strong institutional commitment to the principle of diversity in all areas. In that spirit, we are particularly interested in receiving applications from a broad spectrum of people, including women, ethnic minorities, and individuals with disabilities. (AA/EOE)