AmeriCorps VISTA Volunteer
Outreach Coordinator Position Description
Year Long Position starting on April 17, 2014

Overview:
Located in Bayfield County, the northern most county in Wisconsin, this Youth Educator position will work in collaboration with the UW Extension office, school districts and community partners to create, promote and lead a variety of positive educational experiences for youth. This position will be supported and supervised by the University of Wisconsin Extension office. Support will include professional development, access to resources as well as supervisory support. We are looking for a mature, dynamic, creative individual with personal and/or educational experience working with youth in a hands-on dynamic environment. This is a full-time volunteer position. During the term of service, the VISTA volunteer is not permitted to be employed in any other positions.

This AmeriCorps VISTA position will work with UW-Extension and collaborative partners and existing resources to integrate Science, Technology, Engineering and Math (STEM) into after school and out of school environments. During the summer months this VISTA position will have the flexibility to support both traditional 4-H youth programs as well as formulating new programs based on local identified needs. Examples of potential programing with available resources include: LEGO robotics, Environmental Education, Aerospace, GIS/GPS mapping and geo caching and developing healthy lifestyles through the introduction to lifelong activities like cross country skiing, kayaking, fishing, hiking, canoeing, biking, cooking and gardening.

Responsibilities:
The AmeriCorps VISTA member will provide support, educational leadership, and youth and adult volunteer coordination, with an emphasis on sustainability for the following programs:

After School Educational Opportunities:
- Integrate Science, Technology, Engineering and Math opportunities through LEGO robotics, GPS, Environmental Education and a variety of other STEM related experiences which support the development of STEM related competencies.
- This will include working with existing after school programs as well as helping districts develop new opportunities like a High Tunnel Gardening Project at local high schools. Continue supporting Seed Bank program started by 2014 AmeriCorps Vista.

Promote Healthy Lifestyles through Outdoor Experiences:
- Work with established programs like 4-H CANSKI, 4-H Summer Camp and 4-H Outdoor Youth Leadership to provide organizational and educational support. Develop programs related to identified local needs.

The VISTA member will also work on the following projects for Bayfield County
- Participate in professional development programs related to position.
- Provide both organizational and educational support for summer Gear Tech 21 Camp and a 4-H STEM project club.
• 4-H Summer Camp, helping adult leaders integrate STEM ideas into existing 4-H projects.

**Required Qualifications:**
- College degree in related field or equivalent work experience
- Successful experience working with youth development programs and community coalitions
- Ability to recruit and manage volunteers
- Excellent organizational skills including ability to coordinate program details; organize workload; and balance multiple projects
- Competence working with Microsoft Office programs including the Internet, Word and Outlook; competence or ability to learn other technology including social media, web publishing, and emerging technologies
- Able to work in a context of individual and cultural differences
- Ability to schedule evening and some weekend work as regular part of position duties.
- Transportation adequate to fulfill position responsibilities.
- Ability to communicate ideas effectively verbally, in writing, and through educational technology to both youth and adults.
- Commitment to a team work environment.

**Responsible To:**
- The AmeriCorps VISTA Volunteer is responsible to the UW-Extension 4-H Youth Development Educator. The volunteer will work in close cooperation with a wide variety of community partners.

**Remuneration:**
- The AmeriCorps VISTA member serves as a volunteer. The volunteer will receive a living stipend of $946 per month.
- Travel and approved job-related expense reimbursement
- Professional development opportunities
- Upon successful completion of service, volunteer will receive a $5,550 education award or a $1,200 end of service stipend. The education award may be used to pay off qualified student loans or to pay tuition at a qualified institution of higher learning.
- Educational loan forbearance and/or deferment for qualified educational loans
- VISTAs are eligible to enroll in optional group life insurance for a nominal premium; child care benefits are available for qualifying members.

**Application Procedure and Deadline:**
Send or e-mail letter of application; resume; and names, addresses, and phone numbers of three references to:

Ian Meeker, 4-H Youth Development Educator
P.O. Box 218
Washburn, WI 54891
ian.meeker@ces.uwex.edu,
715-373-6104 ext 249.

The last day to fill this position is March 1, 2014. If you are interested please submit your application ASAP

Feel free to call or e-mail questions about this position as well.